



BAYLIS COURT NURSERY SCHOOL
Oatlands Drive
Slough
SL1 3HS
01753 521917

For office use only

Group:

Session: AM / PM

Start Date:

NURSERY APPLICATION FORM

Please complete in FULL & please use BLOCK CAPITALS

PERSONAL DETAILS OF CHILD

Surname:

Home Address:

Forename(s):

Chosen name:

Postcode: _____

Sex (M/F): _____

Home Tel No: _____

Date of Birth: _____

Older siblings: _____

Extended Entitlement 30-hour code _____

Younger siblings: _____

Please bring your child's birth certificate with you when you return the application form and passport AND proof of address (e.g. utilities bill or Council Tax notification). **THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT THESE DOCUMENTS.**

PARENTS DETAILS

Mother's Full Name: (Miss / Mrs / Ms)

Father's Full Name:

Home address: _____

Home address: _____

Mobile No: _____

Mobile No: _____

Email address: _____

Email address: _____

National Insurance No: _____

National Insurance No: _____

Date of Birth: _____

Date of Birth: _____

Does mum have responsibility for the child? YES / NO

Does dad have responsibility for the child? YES / NO

Can mum be contacted in an emergency? YES / NO

Can dad be contacted in an emergency? YES / NO

Mother's Workplace / Employer: _____

Father's Workplace / Employer: _____

Hours worked: (e.g. 9am – 5pm) _____

Hours worked: (e.g. 9am – 5pm) _____

Work telephone No: _____

Work telephone No: _____

EMERGENCY CONTACTS

Emergency contact name and relationship to child
(e.g. Aunt, Uncle etc):

Emergency contact name and relationship to child
(e.g. Aunt, Uncle etc):

Telephone No: _____

Telephone No: _____

GENERAL INFORMATION

The Nursery has a morning and afternoon session. Please tick your preference:

Morning 8.35 am to 11.35 am	<input type="checkbox"/>	Afternoon 12.35 pm to 3.35 pm	<input type="checkbox"/>	Either	<input type="checkbox"/>
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Mode of transport to School – Please tick ONE box for the type of transport your child uses most to school

Walk	<input type="checkbox"/>	Cycle	<input type="checkbox"/>	Public Bus	<input type="checkbox"/>	Taxi	<input type="checkbox"/>
Car/Van	<input type="checkbox"/>	Car share (with another family)	<input type="checkbox"/>	Train	<input type="checkbox"/>	Other (please specify)	<input type="checkbox"/>

PRE NURSERY EXPERIENCE (Toddler/Playgroup Attended)

Name: _____

Telephone No: _____

Address: _____

LIVED ABROAD

If your child has lived abroad (not holiday) in the last 18 months, please list country and dates:

Country: _____

Date arrived in the UK: _____

ARE YOU SEEKING ASYLUM IN THIS COUNTRY:

YES / NO

DEVELOPMENT

Home Language:	Any delay in speaking: YES / NO
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Can Your Child Speak & Understand:	In Your Home Language: (if not English)	Any Delay in Speaking: YES / NO
Single Words	YES / NO	YES / NO
Short Phrases	YES / NO	YES / NO
Complete Sentences	YES / NO	YES / NO
Articulation Problems	YES / NO	YES / NO
Other Concerns (Please specify):		

MEDICAL INFORMATION

Doctor's Name: _____

Doctor's Address: _____

Telephone: _____

Please indicate whether your child has any long standing illnesses, health problems or disabilities which mean that they have substantial difficulties with any of the areas of his/her life shown below? (By long standing we mean anything that has troubled them over a period of at least 12 months or is likely to affect them in the next 12 months). Please EXCLUDE difficulties that you would expect for a child of your child's age.

Is your child allergic to anything?	(Please specify)
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Was your child on the Special Needs Register (SEN) in their previous school	YES / NO
Does your child see a professional speech & language therapist?	YES / NO
Does your child suffer from asthma?	YES / NO
Does your child suffer from eczema?	YES / NO
Problems with Mobility? (Moving around in or out of doors)	YES / NO
Problems with Hand Function? (Touching or holding)	YES / NO
Problems with Personal Care? (Going to the toilet, dressing etc.)	YES / NO
Problems with Incontinence?	YES / NO
Problems with Eating & Drinking (without help)	YES / NO
Takes regular medication?	YES / NO
Problems with Communication? (Speaking with others or understanding them)	YES / NO
Problems with Learning? (Problems with numbers, letters, words etc)	YES / NO
Problems with Hearing?	YES / NO
Problems with Vision?	YES / NO
Wears Glasses?	YES / NO
Problems with Behaviour? (Very active, has a short attention span, behaves unacceptably)	YES / NO
Autism / Aspergers?	YES / NO
Palliative Care Needs? (Has life limiting condition or requires care)	YES / NO
Any Special Dietary Needs?	YES / NO
If you have said YES to any of the above, please provide additional information:	

The information will be used by the school to improve the way that information on pupils' difficulties and disabilities is collected and used in schools to promote the wellbeing of children. No information will be published that would identify your child. The information will only be shared with those staff in the school that would support your child.

SELF HELP SKILLS

Age When Toilet Trained:		Any Toileting Problems?	YES / NO
Is Your Child Out of Nappies?	YES / NO	Eats Independently, using Utensils & Cup as ability allows	YES / NO
Can Dress Independently?	YES / NO	Can Change Shoes & Socks:	YES / NO
If you have said NO to any of the above, please provide additional information:			
Activities That The Child Enjoys At Home:			

Any Problems That Will Prevent The Child Attending Punctually & Regularly?	YES / NO
If you have said YES, please provide additional information:	

DECLARATION

The information given on this form is correct and complete to the best of my knowledge.

I understand that my child must attend regularly and punctually and that they must be accompanied to and from the nursery by a responsible adult.

NO CHILD WILL BE ABLE TO LEAVE THE NURSERY WITH ANOTHER ADULT UNLESS THE NURSERY STAFF ARE PRIOR INFORMED BY TELEPHONE OR LETTER.

I understand that my child will be required to wear clothing and footwear that are suitable for nursery activities.

Signature: _____ Parent/Guardian Date: _____

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. Ethnic background is not the same as nationality or country of birth. The Information Commissioner (formerly the Data Protection Registrar) recommends that young people aged over 11 years old have the opportunity to decide their own ethnic identity. Parents or those with Parental responsibility are asked to support or advise those children aged over 11 in making this decision, wherever necessary.

Please study the list below and tick one box only to indicate the ethnic background of the pupil.

WHITE		MIXED OR DUAL BACKGROUND		ASIAN OR ASIAN BRITISH		BLACK OR BLACK BRITISH			
White English		White & Black Caribbean		Indian		Black Caribbean		Black Somali	
White Welsh		White & Black African		Mirpuri Pakistani		Black Angolan		Black North American	
White Scottish		White & Asian		Kashmiri Pakistani		Black Congolese		Other Black	
White Irish		White & Pakistani		Other Pakistani		Black Ghanaian		Other Black African	
Traveller of Irish Heritage		White & Indian		Bangladeshi		Black Nigerian		Black Sudanese	
White Eastern European		White & Any other Asian		African Asian		Black Sierra Leonean		Black European	
White Western European		Asian & any other Group		Kashmiri Other					
Albanian		Asian & Black		Nepali		ANY OTHER ETHNIC GROUP			
Bosnian-Herzegovinian		Asian & Chinese		Sri Lankan Sinhalese		Afghan		Kurdish	
Croatian		Black & any other Group		Sri Lankan Tamil		Albanian		Lebanese	
Greek		Black & Chinese		Other Asian		Arab		Libyan	
Greek Cypriot		Chinese & any other Group				Egyptian		Malay	
Italian		White & Chinese				Filipino		Moroccan	
Kosovan						Iranian		Thai	
Portugese						Iraq		Vietnamese	
Serbian						Japanese		Yemeni	
Turkish		CHINESE				Korean		Any Other Group	
Turkish Cypriot		Hong Kong Chinese		Taiwanese					
White Other – please specify		Malaysian Chinese		Other Chinese					
Gypsy / Roma		Singaporean Chinese						REFUSED	

Any information you provide will be used solely to compile statistics on the school careers and experiences of pupils from different ethnic backgrounds, to help ensure that all pupils have the opportunity to fulfil their potential. These statistics will not allow individual pupils to be identified. From time to time the information will be passed on to the Local Education Authority and the Department for Education and Skills (DfES) to contribute to local and national statistics.

We are required to supply details of ethnic origin, language and religion to Slough Borough Council Education Authority to enable them to make properly informed decisions about educational provision and re-sourcing to benefit all pupils. Would you please tick ONE box in each of the categories below:

RELIGION

Buddhist		Hindu		Jewish		Sikh	
Christian		Islam		Muslim		Other	
Catholic		Jehovah's Witness		No Religion		Refused	

LANGUAGE SPOKEN AT HOME

Albanian/Shqip		German		Pahari (Pakistan)		Somali	
Arabic		Gujarati		Pahari (Indian)		Tagalog/Filipino	
Bengali		Hindi		Pashto/Pakhto		Tamil	
Chinese		Italian		Polish		Telugu	
Croatian		Kashmiri		Persian/Farsi		Ukrainian	
Danish		Punjabi (Gurumukhi)		Romanian		Urdu	
Dutch/Flemish		Panjabi (Mirpuri)		Russian		Wolof	
English		Panjabi (Pothwari)		Serbian/Bosnian		Refused	
French		Panjabi (Other)		Shona		Other (Please state)	
Language if Other:							

NATIONAL IDENTITY

British		Irish		Welsh		Refused	
English		Scottish		Other		Not Supplied	

Child's country of birth	
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HOME/SCHOOL PARTNERSHIP

The governors of Baylis Court Nursery School are pleased to offer your child a part-time morning/afternoon place.

Well qualified staff will plan and provide a stimulating, broad and balanced nursery curriculum to meet the needs of your child.

You will be informed about your child's progress and told about any concerns which the staff may have so that the school can work in partnership with you.

You will be informed by regular newsletters and notes about the term dates and events which will take place in the school. Every effort will be made to protect your child from harm, danger or bullying.

Your child will be educated in a welcoming, safe, secure and healthy environment.

The school will provide all necessary equipment and materials to teach your child, according to the budget allocated by the local education authority.

I agree to send my child to school every school day unless they are ill or on a family holiday. I will inform the school why they have been absent and (if possible) give two weeks' notice of any holidays arranged during term-time.

The governors reserve the right to withdraw the offer of a place if your child does not attend regularly.

I agree to bring and pick up my child on time.

A.M. – 8.35 & 11.35 P.M. - 12.35 & 3.35

I agree to inform the school if someone different will pick up my child, (children must always be accompanied to and from school by a parent or responsible adult over 16 years of age, who brings them into the building and lets their teacher know they are here).

I agree to dress my child in clothes and shoes appropriate for the weather and nursery activities. (There is no school uniform).

I agree that I will not transfer my child to another nursery unless I move house or have another strong reason.

I agree to allow my child to be taken on short outings, by qualified staff during school hours, for example, group visits to local shops, parks, etc.

I agree to the use of photography in order to assess and record my child's progress in nursery.

Photographs and video film will be shared with parents. This material will only be used by Nursery staff within the nursery.

I agree to my child seeing the speech therapist on her regular termly visits if the school has queries about his/her speech or language development.

The school requests the right to share information when it is in the best interest of the child, this includes at multi-agency meetings.

It is your right to consult with the governors and inform them about any concerns you may have. You may do this by writing to the chairman of governors, care of the school or by raising the matter at the Annual Parents Meeting with Governors.

CHILD ABUSE

I have read the statement in the school brochure about the school's policy on child abuse.

WE AGREE TO ADMISSION TO BAYLIS COURT NURSERY SCHOOL ON THE TERMS OF AGREEMENT SET OUT ABOVE:

Signed (Parent/Guardian) _____

During your child's time at Baylis Court Nursery School there will be occasions when his/her photograph may be taken. For example school plays or productions and class room activities. These photographs may be used in displays around the school or they may then be published in the local newspaper.

In addition we have our own website and respectfully ask your permission to show images of your child that are motivating for the children concerned and provide a good opportunity to promote the work of the school.

Our policy is: NOT to provide the name and photograph of a child that allows for the possibility of people outside the school identifying and then contacting pupils directly.

Our golden rules are:

- If a pupil is named on the website, avoid using their photograph
- If a photograph is used, avoid using a name
- Only use images of pupils in appropriate dress to reduce the risk of inappropriate use.

We have a good internet connection in school that ensures that children are safe and can only view images and texts that are suitable. We would like to have your permission for your child to use the internet in a supervised capacity at school.

DURING THE TIME MY CHILD IS ATTENDING BAYLIS COURT NURSERY SCHOOL, I GIVE PERMISSION FOR MY CHILD TO:

Have supervised access to the internet?	YES / NO
Have external photographs taken for Newspaper or School Website?	YES / NO
Have internal photographs taken for Class Displays, Class Projects etc?	YES / NO

Signed (Parent/Guardian) _____ Date: _____