



Baylis Court Nursery School

Charging and Remissions Policy

Introduction

All 3 and 4-year-olds in England are entitled to 570 hours of free early education or childcare a year. This is often taken as 15 hours each week for 38 weeks of the year.

The 1996 Education Act requires all schools to have a policy on charging and remissions for school activities, which will be kept under regular review. The review date for this policy is recorded at the end of the document.

The Law says:

If the activity cannot be funded without voluntary contributions the parents will be notified of this from the outset.

No child will be excluded from an activity because parents are unable to pay.

If insufficient contributions are raised, the trip or activity may have to be cancelled.

If a parent is unwilling or unable to pay their child will be given an equal chance to go on the visit.

The governing body at Baylis Court Nursery School recognises the valuable contribution that a range of activities can make towards children's learning and development. These include cooking activities, short trips to the local shops, special visitors such as Zoolab, trips to Burnham Beeches as part of forest school experiences, football coach, hatching eggs, food and refreshments at whole school celebrations, hatching butterflies and visits from the farm.

Charges

No charge is made for education provided during nursery session hours (including the supply of any materials, books, or other equipment).

The Governing Body reserves the right to make charges in the following circumstances:

- **Voluntary contributions:** Separately from the matter of charging, schools may always seek voluntary contributions in order to offer a wide variety of experiences to pupils. All requests for voluntary contributions will emphasise their voluntary nature and the fact that pupils of parents who do not make such contributions will be treated no differently from those who have. At Baylis Court Nursery School a voluntary contribution of £1 per week is requested each Monday.
- **Breakfast Club and Lunch Club:** The nursery offers breakfast club and lunch club. These sessions are offered over and above the 15 hour free entitlement and therefore carry a cost to contribute to hosting and running costs. The current charge is £1 per session.
- **Book Bags:** Available from the main office at a cost of £3-50. The purchase of a book bag helps protect the books which we encourage children to change every day.
- **Toddler Group:** A voluntary contribution of £2-50 is requested of parents and carers who attend the toddler group sessions.



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Remissions

Remissions are payments made by the nursery to meet the cost of the charges where parents of the child are subject to financial hardship. Remissions are made to try to minimise the financial barriers which may prevent some children taking full advantage of the opportunities offered by the nursery. Parents and carers may approach the head teacher in confidence for the remission of charges in part or in full. The head teacher in consultation with the governing body will make authorisation of the remission.

Review March 2018