

Baylis Court Nursery School

Website Privacy Policy

Last Updated on 8th September 2020.

This Privacy Policy is effective immediately for Users after that date.

Under data protection law, individuals have a right to be informed about how the school uses any personal data that we hold about them. We comply with this right by providing 'privacy notices' (sometimes called 'fair processing notices') to individuals where we are processing their personal data. This website privacy notice explains how we collect, store and use personal data about parents/carers.

Baylis Court Nursery School respect your privacy and are committed to protecting it through our compliance with this Privacy Policy.

1. Definitions

In this Policy the following terms have these meanings:

"Cookie" means a small text file placed on your computer or device by our website when you visit our website;

"Our website" means this website, www.bayliscournurseryschool.co.uk;

"Personal data" means data that we process which is any information that can be personally attributable to an individual such as a name, email address or telephone number;

"We/Us/Our" means Baylis Court Nursery School, whose address is Oatlands Drive, Slough, Berkshire, SL1 3HS.

2. About this policy

This policy describes:

The types of information that we may collect from you when you access or use our website – www.bayliscournurseryschool.co.uk or interact with us; and

Our practices for collecting, using, maintaining, protecting and disclosing that information.

This policy applies only to information we collect through our services and in the electronic communications sent through or in connection with our services.

Data Controller: Baylis Court Nursery School, Oatlands Drive, Slough, SL1 3HS

Data Controller's Representative: Philip Gregory, Head teacher, head@baylis-nursery.slough.sch.uk

Data Protection Officer (DPO): The Schools People. Dee Whitmore, dposervice@schoolspeople.co.uk

What data do we collect?

Some data will be collected automatically by our website and other data will only be collected if you voluntarily submit it.

Automatically collected data, which includes data collected through Google Analytics will be non-personally identifiable data.

Data collected that you have voluntarily submitted may be personally identifiable data.

Depending upon your use of our website, we may collect some or all of the following data:

1. Name
2. Email addresses
3. Telephone number
4. Enquiry message/detail (may include further information about your child)
5. Browsing statistics and behaviour via Google Analytics (automatically collected)

3. How we use the information we collect

We use the information that we collect from you in a variety of ways.

This includes:

Operations

We use the information to provide the services and information that you request and to respond to enquiries, requests and questions.

Cookies and tracking technologies

We use collected information through cookies and similar technologies to:

- Monitor site usage statistics such as total number of visitors and pages viewed;

Cookies on our website

_gat, _ga, _gid

Google Analytics: We use Google Analytics to monitor traffic levels, search queries and visits to this website.

cookieconsent_dismissed

Cookie Consent: The cookie tool on this website remembers your privacy settings for the next time you visit the website.

You can obtain more information about cookies by visiting <http://www.allaboutcookies.org>

Google Analytics

We use Google Analytics to measure and evaluate access to and traffic on our website, and to create user navigation and behaviour reports for our website administrators and marketing team.

Data collected from Google Analytics is not attributable to an individual.

4. Storing and sharing your data

Do we keep your data?

We keep your data:

- for as long as we need to in order to use it as described above in section 4;

and/or,

- for as long as we have your permission to keep it, such as using it to send you our newsletter or other marketing materials and for your personal login to our website;

and/or,

- if you are an active parent / school member.

Where do we keep your data?

Personally identifiable data that you submit through our website will not be stored or transferred outside of the European Economic Area (“the EEA”) (The EEA consists of all EU member states, plus Norway, Iceland and Liechtenstein).

Do We Share Your Data?

We will only share your data if:

- Your child is registered with Baylis Court Nursery School

and/or,

- You are a member of staff at Baylis Court Nursery School

We may have to share Employee, Child or Parent data with third parties, including third-party service providers and other entities in the group.

We require third parties to respect the security of your data and to treat it in accordance with the law.

We will share your personal information with third parties where required by law, where it is necessary to administer the working relationship with you or where we have another legitimate interest in doing so.

“Third parties” includes third-party service providers (including contractors and designated agents), local authorities, regulatory bodies, schools and other entities within our group.

5. Right of consent withdrawal

You may withdraw your consent for collecting your personal information at any time. To do so, please contact us at head@baylis-nursery.slough.sch.uk.

6. Change or review of information

If you would like to review, change or delete personal data we have collected from you or you had submitted or permanently delete your account, please contact us.

For more information regarding the termination or deletion of your information, please refer to Section 9: Termination of this Privacy Policy.

7. Accessing or correcting your personal information

We take reasonable steps to accurately record the personal information that you provide to us, as well as any subsequent updates.

You have the right to ask for a copy of any of your personal data held by us.

We encourage you to review, update, and correct the personal information that we maintain about you. You may request that we delete personal data about you that is inaccurate, incomplete, and irrelevant for legitimate purposes, or is being processed in a way which infringes any applicable legal requirements.

Please contact our Data Protection Officer for more information on this process.

See section 15 below for contact details.

8. Termination of this Privacy Policy

You may at any time review or change the personal information we maintain about you by contacting Baylis Court Nursery School. Upon your request, we will delete your contact information and personal data from our active databases.

This Privacy Policy is effective until terminated by either party. If you no longer agree to be bound by this Privacy Policy, you must cease the use of Baylis Court Nursery School services. If you are dissatisfied with Baylis Court Nursery School, or any of these terms, conditions, and policies, your sole legal remedy is to discontinue using the services. Baylis Court Nursery School reserves the right to terminate or suspend your access to and use of the services without notice, if we believe, in our sole discretion that such use is in violation of any applicable law, or harmful to our interests or the interests of another person or entity, or where Baylis Court Nursery School has reasons to believe that their use is in violation of this Privacy Policy.

9. Children's Privacy

We collect information that you voluntarily submit to us about your child(ren) when using our website.

We will delete any information that we no longer need to keep.

10. Changes to this policy

Baylis Court Nursery School reserves the rights to change this Privacy Policy at any time. Please check this page periodically for changes. Your use of the services after any such amendment or change in the Privacy Policy shall be deemed as your express acceptance to such amended/changed Privacy Policy and an assent to be bound by such changed/amended Privacy Policy. Information collected prior to the time any change is posted will be used according to the rules and laws that applied at the time the information was collected.

11. Governing law

This Privacy Policy and the use of the Website are governed by the laws of United Kingdom. The parties undertake to first try to resolve the dispute with by negotiation. If the parties fail to reach an amicable resolution through negotiation, Baylis Court Nursery School agrees to submit the dispute to the competent Court of United Kingdom.

12. Copyrights

The copyrights of our Website are the property of Baylis Court Nursery School.

Texts, graphics, photographs, animations, videos and clips, visible on the website are the object of copyright and are part of the intellectual property of Baylis Court Nursery School. Those may not be reproduced, used, presented or represented without an explicit written permission by Baylis Court Nursery School. Any distribution of files, obtained by the users of the website, or of parts of such files, constitutes a violation of the relevant intellectual property protection laws and is prosecuted by the law.

Nothing contained on this website may be interpreted as granting a license or right of use as a trademark without the prior explicit written consent of Baylis Court Nursery School.

13. Miscellaneous

Baylis Court Nursery School is controlled, operated and administered entirely within the United Kingdom.

If you are accessing the Baylis Court Nursery School website from another jurisdiction, please be advised that you are transferring your personal information to Baylis Court Nursery School in United Kingdom and, by using the website, you consent to that transfer and to abide by the applicable laws concerning your use of the website and your agreements with us.

This statement and the policies outlined in this Privacy Policy are not intended to and do not create any contractual or other legal rights in or on behalf of any third party.

14. Contacting us

If you have any questions about our website or this Privacy Policy or if you would like to request personal data that we may currently hold of yours, please contact:

School Contact Details

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